BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2024 - June 30, 2025

SCHOOL SITE: 505 Centennial Middle School

ACCOUNT NAME & PROJECT: 934 STUDENT COUNCIL - SAF

Please check one:

	NEW
x	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2024-2025	Donations; Gifts	$ 50.00
2024-2025	Dues and Fees	$ 400.00
2024-2025	Cataog/Brochure sales	$ 50.00
2024-2025	Reimbursements; refunds	$ 50.00
2024-2025	interest; Commissions	$ 50.00
2024-2025	Restaurant profit sharing	$ 50.00
2024-2025	Car wash Fundraiser	$ 50.00
2024-2025	Concession Sales; Admission Sales	$ 50.00
2024-2025	All access; Activity and athletic passes for students	$ 50.00
2024-2025	Scratch off Fundraiser	$ 25.00
2024-2025	Games sales; Change drive for community services	$ 25.00
2024-2025	Candy grams; candy sales; food sales	$ 25.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ -
	Total Revenue	$ 875.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2024-2025	Co-corricular materials; Spirit flags & Accessories	$ 200.00
2024-2025	Rentals; lease Services	$ 100.00
2024-2025	Communication Services; Data Plan	$ 100.00
2024-2025	Copy supplies and paper	$ 100.00
2024-2025	General supplies <$5,000 non-durable	$ 200.00
2024-2025	Kitchen Products & supplies	$ 200.00
2024-2025	Books; magazines; newspapers; periodicals; subscriptions	$ 200.00
2024-2025	Technology related supplies, small equipment & software	$ 200.00
2024-2025	Uniforms; Tshirts; Costumes;Clothing items and accessories	$ 200.00
2024-2025	Awards; Gifts; Decorations; Refreshments; meals; incentives	$ 200.00
2024-2025	Dues & Fees; Registration; Liscensing fee; bank fees	$ 200.00
2024-2025	Donations; Scholarships	$ 100.00
2024-2025	Refunds; Reimbursements	$ 100.00
2024-2025	Fundraisers:	$ 100.00
2024-2025	Transportation; Travel Expenses	$ 167.24
2024-2025	Petty cash	100.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ -
	Total Expenditures	$ 2,467.24

Beginning Fund Balance	$	1,592.24	(A1) From Report**
Revenue	$	875.00	(A2)
Expenditures	$	2,467.24	(B1)
Ending Fund Balance	$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Sylogist): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

x Sharon Zellen 10/28/24
Sponsor's Signature Date

x [illegible] 10/28/24
Activity Fund Custodian's Signature Date

Form completed on 10/21/2024